



Board of Health of the Canton City Health Department
Regular Meeting
Monday, September 22, 2014
@ 12:00pm



Public Health
Prevent. Promote. Protect.

MEETING MINUTES

Call to Order and Roll Call

Dr. Hickman called to order the regular meeting of the Board of Health of the Canton City Health Department on Monday, September 22, 2014 at 12:01 pm with a quorum present.

Dr. Hickman, Dr. Fiorentino and Ms. Snell were present. Dr. Lakritz was excused. Also present was Jim Adams, Leigh Page, Dr. Mader and Christi Allen.

Jim Adams introduced the Health Departments newest employee, Amanda Archer, Epidemiologist.

Approval of Minutes of Meeting Held August 25, 2014

Ms. Snell moved and Dr. Fiorentino seconded a motion to approve the minutes of the regular meeting held August 25, 2014. Motion passed unanimously.

Approval of List of Bills Totaling \$118,098.52

Dr. Fiorentino moved and Ms. Snell seconded a motion to approve the list of bills totaling \$118,098.52. Motion passed unanimously.

Consideration of Executive Session

Ms. Snell moved and Dr. Fiorentino seconded a motion to go into executive session to discuss the compensation of a public employee. A roll call vote was taken:

Ms. Snell – Yes Dr. Fiorentino – Yes Dr. Hickman – Yes
Motion passed unanimously. The Board went into executive session at 12:04pm.

The Board came out of executive session at 12:23pm.

Personnel

a. Consideration of Approval of a New Position Description for WIC Assistant

Dr. Fiorentino moved and Ms. Snell seconded to approve a new position description for WIC Assistant. Motion passed unanimously.

b. Consideration of Approval of Revised Employee Classification Schedule

Ms. Snell moved and Dr. Fiorentino seconded a motion to approve the revised employee classification schedule present by Jim Adams. Motion passed unanimously.

c. Consideration of Approval of Appointment of David Hampton to APC Engineer Effective September 22, 2014

Dr. Fiorentino moved and Ms. Snell seconded a motion to appoint David Hampton to APC Engineer (R6) effective September 22, 2014 with a pay of \$46,758.00. Motion passed unanimously.

d. Consideration of Approval of Service Time for Sick Leave and Vacation Credit for Amanda Archer, Epidemiologists

Ms. Snell moved and Dr. Fiorentino seconded a motion to approve Amanda Archers' service time for sick leave and for her 8 years of vacation credit effective January 1, 2015. Motion passed unanimously.

Consideration of Approval of Recommendations of the Hearing Officer for Hearings Held on September 22, 2014

Ms. Snell moved and Dr. Fiorentino seconded a motion to approve the hearings held on September 22, 2014. Motion passed unanimously.

Consideration of Approval of the 2014-2016 Strategic Plan

This item was tabled from the last meeting. Dr. Fiorentino moved and Ms. Snell seconded a motion to take this off the table. Motion passed unanimously.

Dr. Fiorentino moved and Ms. Snell seconded a motion to approve the 2014-2016 Strategic Plan with the addition of "Met Standards & Measure 5.31 and 5.32" under the title of Strategic Plan. Motion passed unanimously.

Consideration of Approval of the Agreement between the Canton City Health Department and Kent State University for the Nursing Department Student Clinical Rotation Program with an Effective Date of September 22, 2014 for a One-year Agreement with an Automatic Renewal for Five (5) Years

Ms. Snell moved and Dr. Fiorentino seconded a motion to approve the agreement between the Canton City Health Department and Kent State University for the Nursing Department Student Clinical Rotation Program with an effective date of September 22, 2014 for a one-year agreement with an automatic renewal for five (5) years. Motion passed unanimously.

Consideration of Approval of the Grant from the Sisters of Charity Foundation in the amount of \$24,000 in support of the Stark County Equity Institute Project (THRIVE)

Dr. Fiorentino moved and Ms. Snell seconded a motion to approve the grant from the Sisters of Charity Foundation in the amount of \$24,000 in support of the Stark County Equity Institute Project (THRIVE). Motion passed unanimously.

Consideration of Approval of Maternity License Application Pursuant to Section 3701-7-03 of the Ohio Administrative Code for Mercy Medical Center and Aultman Hospital/Aultman Birth Center (A roll call vote is needed)

Ms. Snell moved and Dr. Fiorentino seconded a motion to approve the maternity license application pursuant to section 3701-7-03 of the Ohio Administrative Code for Mercy Medical Center and Aultman Hospital/Aultman Birth Center. A roll call vote was taken:

Ms. Snell – Yes Dr. Fiorentino – Yes Dr. Hickman – Yes
Motion passed unanimously.

Consideration of Approval of the FY2015 Stark-Tuscarawas-Wayne Joint Solid Waste Management Grant at an amount not to exceed \$35,000.00 (Originally approved at \$30,000.00 at the August 25, 2014 Board of Health Meeting)

Dr. Fiorentino moved and Ms. Snell seconded a motion to approve the FY2015 Stark-Tuscarawas-Wayne Joint Solid Waste Management grant at an amount not to exceed \$35,000.00. Motion passed unanimously.

Consideration of Approval of the Amended Contract with the Ohio EPA Air Pollution Control Totaling \$1,561,029. This contract is for a 21-month period and runs 10/01/2013-06/30/2015. This is an overall funding decrease of 2% as the original contract amount was \$1,587,075

Ms. Snell moved and Dr. Fiorentino seconded a motion to approve the amended contract with the Ohio EPA Air Pollution Control totaling \$1,561,029. This contract is for a 21-month period and runs 10/01/2013-06/30/2015. This is an overall funding decrease of 2% as the original contract amount was \$1,587,075. Motion passed unanimously.

Consideration of Approval of Out of District Travel

Dr. Fiorentino moved and Ms. Snell seconded a motion to approve out of district travel for the following employees. Motion passed unanimously.

- a) Request Approval for Brian Gero, Staff Sanitarian II, for travel from 10/14/14 to 10/15/14 for the NEOEHA Fall Educational Conference in Painesville, Ohio at a cost not to exceed \$100.00 (1001)
- b) Request Approval for Patty McConnell, Staff Sanitarian II, for travel from 10/14/14 to 10/15/14 for the NEOEHA Fall Educational Conference in Painesville, Ohio at a cost not to exceed \$298.88 (1001)

Acceptance of Division Reports

- a. Medical Director – No report.
- b. Nursing/WIC – Nursing received notification of Electric Health Record (EHR) incentive funding from the Centers for Medicare and Medicaid Services.
- c. Laboratory – Chris Henning reported of a cleanup in the lab from a shattered thermometer. Sunpro came out to make sure the cleanup was done correctly by the lab.
- d. OPHI/Surveillance – No report.
- e. Environmental Health – Mark Adams reported that there were only 4 mosquito complaints this summer.
- f. Air Pollution Control – No additional comments.
- g. Vital Statistics – No additional comments.
- h. Fiscal – Leigh Page informed the Board that she will be meeting with the Budget Committee to go over the 2015 Health Department budget.
- i. Health Commissioner – Jim Adams reported of the network issues at the Health Department.

Dr. Fiorentino moved and Ms. Snell seconded a motion to approve the above division reports. Motion passed unanimously.

Other Business

There was no other business.

Announcement of Next Meeting: Monday, October 27, 2014 at 12:00pm

The next regular scheduled meeting of the Board of Health of the Canton City Health Department will be on Monday, October 27, 2014 at 12:00pm at the Canton City Health Department.

Adjourn

Dr. Fiorentino moved and Ms. Snell seconded a motion to adjourn. Motion passed unanimously. The meeting adjourned at 1:06pm.



President of the Board of Health



Secretary to the Board of Health

10/21/2014

Date of Approval